



Europass Curriculum Vitae

Personal information

First name(s) / Surname(s) **PĂTRU-MIC (MĂNESCU) DORINA NICOLETA**

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Nationality Romanian

Date of birth 27th of March 1980

Work place National Economic College „Gheorghe Chițu” Craiova

Work experience

Dates 1st of September 2005 - present

Occupation or position held Full professor definitive grade

Main activities and responsibilities - teaching-learning activities and evaluation of the economic disciplines like: financing, accounting, insurances;
- making of educative projects and programmes;
- using the educative-informative system.

Name and address of employer National Economic College „Gheorghe Chițu” Craiova

Type of business or sector Education

Dates 15.10.2002 – 23.06.2006

Occupation or position held Economist

Main activities and responsibilities - making the income and expenses budget, cheking balances, balance sheet, paylists, personal establishments;
- accounting and primary bookkeeping, house, bank;
- price negotiation with the suppliers

Name and address of employer School with classes I-VIII Sălcuța, Sălcuța commune, Dolj county

Type of business or sector Education

Dates 01.09.2004 – 17.06.2005

Occupation or position held Professor ½ norm

Main activities and responsibilities - teaching-learning activities and evaluation of the economic disciplines like: financing, accounting, insurances;
- making of educative projects and programmes;
- using the educative-informative system.

Name and address of employer Machine construction Industrial Schooling Group No.2, Craiova

Type of business or sector Education

Education and training

Dates	2006-present
Title of qualification awarded	PhD trainee in Economic sciences
Main studied fields / occupational skills covered	Economy
Name and type of organisation providing education and training	University of Craiova Faculty of Economics and Business Administration
Dates	2004-2006
Title of qualification awarded	Master Degree – Financial-banking Management
Main studied fields / occupational skills covered	Finances - Banks
Name and type of organisation providing education and training	University of Craiova Faculty of Economics and Business Administration
Dates	2002-2003
Title of qualification awarded	Follow up Studies – Management Informatics
Main studied fields / occupational skills covered	Informatics
Name and type of organisation providing education and training	University of Craiova Faculty of Economics Sciences
Dates	1998-2002
Title of qualification awarded	License in Banks and Stock Exchanges
Main studied fields / occupational skills covered	Finances-Banks
Name and type of organisation providing education and training	University of Craiova Faculty of Economics Sciences
Dates	1994-1998
Title of qualification awarded	Bachelor degree
Main studied fields / occupational skills covered	Mathematics-Physics profile
Name and type of organisation providing education and training	„Nicolae Bălcescu” Theoretical High-School, Craiova
Refresher courses	
Dates	23.08.2006-25.08.2006
Title of qualification awarded	Definitive grade in the teaching system
Main studied fields / occupational skills covered	Specialization Finances
Name and type of organisation providing education and training	The Bucharest Academy of Economics Studies
Dates	13.07.2006-15.07.2006
Title of qualification awarded	Course graduation certificate „Counseling and orientation”

<p>Main studied fields / occupational skills covered</p> <p>Name and type of organisation providing education and training</p> <p>Dates</p> <p>Title of qualification awarded</p> <p>Main studied fields / occupational skills covered</p> <p>Name and type of organisation providing education and training</p> <p>Dates</p> <p>Title of qualification awarded</p> <p>Main studied fields / occupational skills covered</p> <p>Name and type of organisation providing education and training</p> <p>Dates</p> <p>Title of qualification awarded</p> <p>Main studied fields / occupational skills covered</p> <p>Name and type of organisation providing education and training</p> <p>Dates</p> <p>Title of qualification awarded</p> <p>Main studied fields / occupational skills covered</p> <p>Name and type of organisation providing education and training</p>	<p>Counseling and professional orientation</p> <p>The House of Didactic Teaching Staff, Dolj</p> <p>01.05.2005-31.05.2005</p> <p>Course graduation certificate „Initiation in the entrepreneurial education”</p> <p>Educational management</p> <p>The House of Didactic Teaching Staff, Dolj</p> <p>12.12.2004-19.12.2004</p> <p>Course graduation certificate „The new financing system of the state secondary education system”</p> <p>Educational Management</p> <p>Regional Centre of Continuous Formation for the Local Public Administration</p> <p>01.11.2004-01.12.2004</p> <p>Course graduation certificate „Electronic assisting for High-School”</p> <p>Educational Informatics</p> <p>The House of Didactic Teaching Staff, Dolj</p> <p>05.05.2003-03.06.2003</p> <p>Course graduation certificate „The new financing system of the state secondary education system”</p> <p>Educational Management</p> <p>Regional Centre of Continuous Formation for the Local Public Administration</p>
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Personal skills and competences

Mother tongue

Other language

Self-assessment

English language

French language

Romanian

Understanding		Speaking		Writing
Listening	Reading	Spoken interaction	Spoken production	Written expressing
Medium	Medium	Medium	Medium	Medium
Advanced	Advanced	Advanced	Advanced	Advanced

Social skills and competences	<ul style="list-style-type: none"> - Inter-humane relations: I establish with great ease very good inter-humane relations with the students, pupils and colleagues, within the frame of different activities and situations; - Team work: I have worked and I am working in different types of teams constructed as a consequence of unfolding didactic, professional activities.
Organisational skills and competences	<ul style="list-style-type: none"> - initiative, discipline, team spirit, analysis and synthesis capacity, innovative spirit, adaptability, perseverance in accomplishing of the objectives, assuming responsibility, capability of solving complex matters, implementation capability, selfperfecting and of valorification of the aquired skills
Computer skills and competences	Windows XP with applications Word, Excel, Power Point, accounting programmes, Petrescu, Cernătescu, MLSoft
Driving licence	Yes – B category
Additional information	
Publications and scientific communications	<p><i>Evolutions and perspectives of the bonds' market in Romania</i> (work – International Scientific Conference ECO-TREND 2008 „European Development and Globalization”), Academica Brâncuși Publishing House, Târgu-Jiu, 2008</p> <p><i>Institutional structure of the capital market from Romania</i> (work – International Conference “Competitiveness and stability in the knowledge – based economy”), Universitaria Publishing House, Craiova, 2008</p> <p><i>Progressive globalization of the capital market</i> (article - Annals of the Constantin Brâncuși University no.1 – volume 1), Academica Brâncuși Publishing House, Târgu-Jiu, 2008</p> <p><i>The stock exchange in the Romanian Economy</i> (study - Romania's contemporary economy. Analyses. Researches. Studies. Volume 3 – coordinator Băbeanu Marin), Universitaria Publishing House, Craiova, 2008</p> <p><i>The impact of the capital market upon functioning and development of the Romanian economy</i> (study - Romania's contemporary economy. Analyses. Researches. Studies. Volume 3 - coordinator Băbeanu Marin), Universitaria Publishing House, Craiova, 2008</p> <p><i>Transacting and quotation mechanisms at the Bucharest Stock Exchange</i> (study - Romania's contemporary economy. Analyses. Researches. Studies. Volume 6 - coordinator Băbeanu Marin), Universitaria Publishing House, Craiova, 2009</p> <p><i>Considerations regarding the evolution of the indices of the Romanian stock-exchange market</i> (study - Romania's contemporary economy. Analyses. Researches. Studies. Volume 6 - coordinator Băbeanu Marin), Universitaria Publishing House, Craiova, 2009</p> <p><i>The implications of the current international financial crisis over the Romanian capital market</i> (work – International Scientific Conference ECO-TREND 2009 „Economy and Globalization”), Academica Brâncuși Publishing House, Târgu-Jiu, 2009</p>