



Europass Curriculum Vitae

Personal information

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Nationality Romanian
Date of birth 18.03.1981
Gender Male

Work experience

dates

Dates	1 st of September 2010 - present time
Occupation or position held	Head of Service, Department of European Programmes
Main activities and responsibilities	Coordination of the following main activities regularly undertaken by the Department for European Programmes: - Negotiation, drafting of contracting documents, implementation and monitoring of programmes financed through pre- and post-accession European funds; -Elaboration of project fiches and other related documentation -Contracting –twinning, TA, and supply projects -Implementation of twinning, TA, and supply projects - Designing project fiches and standard documents for obtaining specific assistance; - Participating to various inter-institutional work-meetings/ round tables regarding the initiation, implementation or monitoring of different programmes; - Drawing up documents regarding the stage of assistance programmes within the reform of the judiciary; - Submitting regular progress reports on the stage of programmes' implementation to the EU Representation and to the Romanian Ministry of Economy and Finances. - Participation in work groups organised by the European Commission for implementing the specific European Programmes: Criminal Justice, Civil Justice, Fundamental Rights and Citizenship, implementation of the procedural aspects concerning the Member States and contact point for the above mentioned projects. -Negotiation and implementation together with the administrations other Member States of projects of cooperation in the judicial sector financed under Criminal Justice, Civil Justice, Fundamental Rights and Citizenship. - Elaborating the all necessary documentation for the accession of funds under the Criminal Justice, Civil Justice, Fundamental Rights and Citizenship. -Collaboration with the Ministry of Foreign Affairs on the working group for the organisation of the International Development Assistance Cooperation Policy. -Elaboration of the Ministry of Justice's contribution to the European Transition Compendium (ETC) - a compendium of experiences, good practices and available expertise in the field of transition, both political and economic, from all 27 Member States, designated for the EU partner/candidate states.
Name and address of employer	Ministry of Justice – Department for European Programmes, 17 Apolodor St., sector 5, Bucharest, Romania

Type of business or sector	Government, justice
Dates	1st of June 2010 – 1st of September 2010.
Occupation or position held	Director, Department for European Programmes
Main activities and responsibilities	Elaboration, implementation, monitoring of EU financed project, as described more detailed above
Name and address of employer	Ministry of Justice – Department for European Programmes, 17 Apolodor St., sector 5, Bucharest, Romania
Type of business or sector	Government, justice
Dates	15th of January 2007 – 1st of June 2010.
Occupation or position held	Legal Advisor
Main activities and responsibilities	Elaboration, implementation, monitoring of EU financed project, as described more detailed above
Name and address of employer	Ministry of Justice – Department for European Programmes, 17 Apolodor St., sector 5, Bucharest, Romania
Type of business or sector	Government, justice
Dates	1st of October 2005 – 14th of January 2007
Occupation or position held	PHD researcher.
Main activities and responsibilities	Research, studies of Romanian History
Name and address of employer	University of Craiova, A. I. Cuza nr.13, Craiova, Romania, 200585
Type of business or sector	Education
Education and training	
Dates	June- July 2008
Title of qualification awarded	Internship certificate
Principal subjects/occupational skills covered	Administration of Justice
Name and type of organisation providing education and training	French Ministry of Justice
Dates	November 2007
Title of qualification awarded	Course Completion Diploma
Principal subjects/occupational skills covered	Administration of Justice
Name and type of organisation providing education and training	EVD/MTEC, The Netherlands
Dates	October 2007
Title of qualification awarded	Attendance Certificate
Principal subjects/occupational skills covered	Jurisprudence of the European Court of Human Rights
Name and type of organisation providing education and training	National Institute of Magistracy
Dates	June-July 2007
Title of qualification awarded	Certificate in Legal English
Principal subjects/occupational skills covered	Proficiency in legal English
Name and type of organisation providing education and training	Romanian Training Institute (public institution)
Dates	October 2005 - present
Title of qualification awarded	PHD student
Principal subjects/occupational skills covered	Elaboration of PHD Thesis in History

Name and type of organisation providing education and training	University of Craiova
Dates	October 2004- February 2005
Title of qualification awarded	Master Socrates Erasmus Scholarship - Attendance Certificate
Principal subjects/occupational skills covered	Master in Public Law
Name and type of organisation providing education and training	Universite Jean Moulin , Lyon III
Level in national or international classification	ISCED 6
Dates	2004-2006
Title of qualification awarded	Master in European Studies
Principal subjects/occupational skills covered	History, Economy, International Law
Name and type of organisation providing education and training	University of Craiova, Faculty of History, Geography, Philosophy
Level in national or international classification	ISCED 6
Dates	2004-2006
Title of qualification awarded	Master in Public Law
Principal subjects/occupational skills covered	Law
Name and type of organisation providing education and training	University of Craiova, Faculty of Law "Nicolae Titulescu"
Level in national or international classification	ISCED 6
Dates	2000-2004
Title of qualification awarded	Romanian Bachelor Degree in Political Sciences
Principal subjects/occupational skills covered	Political Sciences
Name and type of organisation providing education and training	University of Craiova, Faculty of History, Geography, Philosophy
Level in national or international classification	ISCED 5
Dates	2000-2004
Title of qualification awarded	Romanian Bachelor Degree in Law
Principal subjects/occupational skills covered	Law
Name and type of organisation providing education and training	University of Craiova, Faculty of Law "Nicolae Titulescu"
Level in national or international classification	ISCED 5

Personal skills and competences

Mother tongue(s) **Romanian**

Other language(s)

Self-assessment
European level (*)

Understanding		Speaking		Writing
Listening	Reading	Spoken interaction	Spoken production	

English	C1	C1	C1	C1	C1
French	B2	B2	B2	B2	B2

(*) *Common European Framework of Reference for Languages*

Social skills and competences	Team spirit, communication skills, accountability, ambition, flexibility gained and put in practice during school activities, training and day to day work. Experience in accommodating to different environments, countries and institutions.
Organisational skills and competences	Experience in project management. Capacity of extracting from the gained experience applying the skills gained on new situations. Capacity to work with different organisations on different issues.
Computer skills and competences	Microsoft Office: Word, Excel; Windows; Internet Explorer
Other skills and competences	Basketball, Tennis, Literature, Movies.
Driving licence	B category
Additional information	I won with the Romanian delegation the contest for projects organised at the MTEC Administration of Justice training course.