

Curriculum vitae

Personal Information

First/Last name **MIHAELA AGIU**
Address Tomis Street, no.10, Sector 3, Bucharest, Romania
Phone 0764 848 815
Email agiu_mihaela@yahoo.com
Birth date 31-03-1979
Sex Female
Job type Full Time
Activity domain Finance/Accounting, Management/Consulting, Banks
Desired job locations Bucharest

Experience by domains

Finance/Accounting - 2 years
Education/Training - 3 years

Job

Period

Senior Specialist Accounting Finance

2007-10 <> present

Name and address of the employer

UniCredit Business Partner, Bucarest

Department

Finance/Accounting

Job description

Insuring the well functionality of back-office activities for Italian Group's clients
Checking the electronic data fluxes
Managing clients and projects
Verifying the activities depending on do-to procedures already set in place
Archiving Documents
Finding solution for possible problems
Realizing communication relations with bank "evaluator and with my Italian colleges
Organizing, elaborating and managing documents involved in Social activities
Keep in touch with aall the institutions and authorities and serving information from the database.
Specialized trainings (40 courses), including Italian and german language

Job

Period

Assistant Professor/Doctoral student

2004-10 <> 2007-07

Name and address of the employer

University of Craiova, Faculty of Chemistry

Department

Chemistry/Biochemistry

Job description

Research activities: analysis, experiments, interpretation of

experimental data. Documentation.
 Preparation of laboratory work for the Physical Chemistry laboratories: Corrosion and Anticorrosion Protection, Physical Chemistry of Macro molecules, Toxicology) for the undergraduated students: 2nd, 3rd and 4th years of study
 Teaching „Corrosion and anticorrosion” and „Toxicology” courses
 Attending and participating in scientific meetings, symposions, national and international conferencies
 Preparation and publishing of scientific papers in national and international journals.

Achievements:
 First prize at three scientific student workshops.
 Participating at several national and international conferencies and congresses
 Italian Language Certificate obtained at Torino University - 2003
 Accouting and Statician Certificate –1997

Education and training

Obtained diploma	Doctoral studies in Electrochemistry and Corrosion –in progress
Period	2004 - present
Institution	University Craiova, Faculty of Chemistry
City	Craiova
Major	Chemistry
Description	Doctoral studies in Electrochemistry and Corrosion
Obtained diploma	Faculty of Accounting Finance (in progress)
Period	2007 - present
Institution	University Spiru Haret, Faculty of Accounting Finance
City	Bucharest
Major	Banks Finances
Description	Accounting Finance
Obtained diploma	MBA in banking field, 2009
Period	International financial markets certificate 2008-2009
Institution	Roumanian Banking Institute
City	Bucharest
Major	Accounting Finance
Description	International financial markets
Obtained diploma	Risk analysis in lending activity certificate

Period 2008-2009
Institution Roumanian Banking Institute
City Bucharest
Major Accounting Finance
Description) Risk analysis in lending activity

Obtained diploma **Management and marketing in banks certificate**
Period 2008 - 2008
Institution Roumanian Banking Institute
City Bucharest
Major Accounting Finance
Description Management and marketing in banks

Obtained diploma **MBA in Chemistry - Applied Chemistry**
Period 2004 - 2006
Institution University – Faculty of Chemistry
City Craiova
Major Chemistry
Description Master - 4 semesters- Specialization Applied Chemistry

Obtained diploma **Faculty (graduate)**
Period 2000 - 2004
Institution University – Faculty of Chemistry
City Craiova
Major Chemistry

Description In the 3rd year of study, obtained a 6 months Socrates- Erasmus Scholarship at Torino University (Faculty of Physical and Natural Science; 4 speciality exams taken with maximum grade: Chemistry physics B - prof. Ghiotti Giovana, Chemistry physics C - prof. Piero Ugliengo, Anorganic Materials - prof. Elio Giamello, Metals and Alloys - prof. Livio Battezzati))
Plentiful research activity, which was the bases of the graduation thesis.

Personal skills and competences

Foreign Languages English - Advanced; Italian - Advanced; German - Beginner
Driving license Yes
Skills Dynamic, reliable, proactive, punctual, very good organizational and prioritization skills, analytical thinking, attention to details, decision capacity.
Additional information Hobby: Literature, Internet, tourism
Mobility I am not willing to relocate.