



**Curriculum vitae
Europass**

Personal information

Name / Surname **Ilinca Elena Alexandra**

Adress Elena Teodorini street, nr. 10, Craiova, Dolj, România

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Nationality Romanian

Date of birth 09.04.1982

Current postion Lawyer, Dolj Bar Association

Work experience

Dates 2007 – present

Occupation or position held Lawyer, Dolj Bar Association

Main activities and responsibilities Legal counselling and assistance for causes in civil and criminal law, conceiving and drawing up legal documents, enforcement procedures, etc.

Name and address of employer Main lawyer of the „Ilinca Alexandra – Cabinet de avocat” law firm, established in Elena Teodorini street, nr. 10, Craiova, Dolj, Romania

Type of business or sector Legal counselling and assistance for causes in civil and criminal law

Dates 2005 – 2007

Occupation or position held Intern (resident) lawyer – Dolj Bar Association

Main activities and responsibilities Conceiving and drawing up legal documents, legal counselling and assistance for causes in criminal and civil law

Name and address of employer Contributing lawyer at the „Neagoe Mihail” law firm – headquarter in Ștefan cel Mare street, nr.9, ap.2, Craiova, Dolj

Type of business or sector Legal counselling and assistance for causes in civil; Conception and drawing up of legal documents, pleading in court.

Education and training

Dates 2005 - present

Title of qualification awarded Phd candidate in Law, Main domain legal sciences, research topic „Legal instrument and means of european environmental protection” under the coordination of Univ. professor.dr. Mircea Duțu Buzura

Principal subjects/occupational skills covered
Legal interpretation theory
European Union environmental law
Civil law fundamental legal institutions
Criminal law fundamental legal institutions
Environmental law

Name and type of organization providing education and training
University of Craiova
The Faculty of Law and Administrative Sciences
Doctoral institute „T.R. Popescu”

Level in national or international classification	Phd. (doctoral education) Postgraduate
Dates	2006-2009
Title of qualification awarded	Cambridge Diploma in english and european law
Main subjects/occupational skills covered	English law;European Union Law; Competition Law/ understanding the functioning of the common law legal systems; Strengthening of european union law knowledgement; Conceiving law papers in english; Solving cases involving problems of english and european law; Specific jurisprudential knowledge
Name and type of organization providing education and training	Cambridge University, Institute of Continuing education
Level in national or international classification	Postgraduate
Dates	2006-2007
Title of qualification awarded	Training for the lawyer profession/ Diploma
Principal subjects/occupational skills covered	Lawyer profession legislation; European Union Law; Civil law and civil procedure; Criminal law and criminal procedure; Competition law; European law of human rights/ Competence and quality of lawyer
Name and type of organization providing education and training	National Association of Romanian Bars (UNBR); National Institute of Lawyer Preparation and Perfectioning (INPPA) - Bucharest
Level in national or international classification	Postgraduate- occupational training
Dates	2001 - 2005
Title of qualification awarded	Bachlor in Legal Sciences; Profile- Law; Specialisation- Law / Bachelor's degree
Principal subjects/occupational skills covered	Public law; Private law; Administrative law – and their's specialised / Evaluating and interpreting of legal problems, conceiving and drawing-up of legal documents, legal concelling and assistance, Conducting Litigation
Name and type of organization providing education and training	University of Craiova Faculty of Law "Nicolae Titulescu"
Level in national or international classification	Graduate studies; Academic degree
Dates	2001-2006
Title of qualification awarded	Bachlor in Political Sciences; Profile- Political Sciences; Specialisation- Political Sciences / Bachelor's degree
Main subjects/occupational skills covered	Comparative Political Regimes; Methodes of academic research in political sciences; Political Science;Political philosophy; International political institutions; History of Universal and Romanian political ideas; Contemporary political doctrines; The fundamentals of market economics; Diplomacy/ Political analyses
Name and type of organization providing education and training	University of Craiova Faculty of History-Philosophy-Geography (graduate of)/ University of Bucharest, Faculty of Political Sciences (degree examination)
Level in national or international classification	Graduate studies; Academic degree

Dates 2003

Title of qualification awarded Computer Operator/ Degree

Principal subjects/occupational skills covered Windows; Word; Excel; Access; Power Point/ Operating the studied systems

Name and type of organization providing education and training Ministry of Education and Research; International Computer School

Level in national or international classification Computer operator course

Dates 1997 – 2001

Title / qualification awarded High-school diploma

Principal subjects/occupational skills covered English literature and linguistics; French literature and linguistics; Romanian literature and linguistics; History; Latin; Mathematics; Physics; Chemistry; Geography/ Competence in foreign languages specialization

Name and type of organization providing education and training National College „Carol I” Craiova- High-school

Level in national or international classification Undergraduate

Personal skills and competences

Mother tongue **Romanian**

Foreign languages known **English; French; Italian**

Self-assessment
European level ()*

English**French****Italian**

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C 1	Experienced user	C 1	Experienced user	C 1	Experienced user	C 1	Experienced user	C 1	Experienced user
B 2	Independent user	C 1	Experienced user	C 1	Experienced user	B 2	Independent user	B 2	Independent user
B 1	Independent user	B 1	Independent user	A 2	Beginner	A 2	Beginner	A 2	Beginner

(*) [Common European Framework of Reference for Languages](#)

Social skills and competences Excellent communication skills, sociable, efficient, fast integration in new team, efficiency, positive thinking, originality, competent

Competence domain Law

Organizational skills and competences Adaptability and team work, with assigning of the tasks among the members of the team; Development of professional and human relationships in a team, selective mobilization, stimulation of professional qualities; High capacity for analysis and synthesis

Computer skills and competences Experienced user of Windows XP, MS Office (Word, Excel, Power Point), Internet

Technical skills and competences Using office electronic equipment, MS Office, Internet

Artistic skills and competences Drawing, rethoric, literary creation

Driving Licence B Category

