

CURRICULUM VITAE

PERSONAL INFORMATIONS:

Surname: **Dumitrescu**

First name: **Aida-Diana**

Date of birth: 03.04.1977

Place of birth: Drobeta Turnu Severin, Mehedinți, Romania

Residence: București, 39 Mircea Vodă Boulevard, bl. M30, sc.2, floor 4, ap.66, sector 3.

E-mail: aida_dumitrescu@yahoo.com

Phone: 0722736318/ 0352402339

PROFESSIONAL ACTIVITIES:

12.09.2002 - present

- Lawyer – National Union of the Attorney Bars from Romania, Mehedinți Attorney Bar;

01.10.2005 - present

- Junior Lecturer PhD. Student – University of Craiova, Faculty of Law, Department of Public Law;

➤ Courses (period 2005-2010) taught to students:

Business law, Commercial Companies; Commercial Law; Competition Law; Organization of the Business Area, Bank and Stock Exchange Operations, Insurances' Law, Teaching Specialty, Pedagogic Practice, Elements of Environmental Law

➤ Specialty seminar:

Business law, Commercial Companies; Commercial Law; Competition Law; Organization of the Business Area, Bank and Stock Exchange Operations, Insurances' Law, Teaching Specialty, Pedagogic Practice, Elements of Environmental Law

2000 - Present

- Juridical translator for English language;

01.10.2004 - 01.10.2005

- University of Craiova, Drobeta Turnu Severin University Center, Faculty of Economical Sciences;

➤ Specialty Seminar: Business Law, Bank Law, Elements of Environmental Law, Transportation Law, Social Insurance Law;

23.02.2004 - 01.10.2004

- University Junior Lecturer - Gheorghe Anghel University, Faculty of Economical Sciences, Department of Economy – Accountancy;
- **Specialty seminar:** Civil Law, Financial Law, Communitarian Law of Market, Transportation Law;

01.10.2002 - 23.02.2004

- University Junior Lecturer - Gheorghe Anghel University, Faculty of Economical Sciences, Department of Economy – Accountancy;
- **Specialty seminar:** Civil Law, Financial Law;

12.11.2001 - 12.09.2002

- Lawyer, legal adviser- National Oil Company –Peco Mehedinti Branch, Investments and Technical Service.

EDUCATION - STUDIES:

- 2006 - present

Doctorate – University of Craiova, Faculty of Law – Civil Law;

PhD thesis – The juridical nature of the titles of value – coordinator faculty ph. Ion Dogaru;

- 2005 - 2008

Faculty of Economy and Business Administration - Section Management,
University of Craiova;

- 2004 - 2005

Master in Intern and International Environment Law – Ecological University of Bucharest, Faculty of Law;

Thesis – Environmental Law – *The Legal System of Protection and Abiding usage of the Danube River* – coordinator Ph. Dr. Mircea Duțu;

- 2003-2005

Master in Business Law – Timisoara West University, Faculty of Law;

Thesis – Labor Law – *The Dissolution of Work Contract of the Trade – Union Leader* – coordinator Ph. Dr. V. Popa;

- 2001-2002

Post-graduate Courses in Criminal Law – Criminology – University of Bucharest, Faculty of Law;

Thesis – Criminal Procedure – *The Procedure for the Flagrant Infractions* - coordinator Ph. Dr. Nicolae Volonciu;

- 2001

Bachelor's degree – University of Bucharest, Faculty of Law;

Thesis – Criminal Law – Conditional Adjudgment of the Punishment Execution - coordinator Ph.Dr. Constantin Mitrache;

- 1997-2001

Faculty of Law – University “Titu Maiorescu” Bucharest;

- 1992-1996

High School, Math – Physics –English bilingual class, Drobeta Turnu Severin;

OTHER ACTIVITIES:

- 19.07.1996

Certificate of translator from Romanian to English language and from English to Romanian language (Ministry of Education);

- 03.12.1998

PC operator (approved by Ministry of Education and Science) **Certificate**-Windows 97, Word, Excel;

- 11.05.2000

Translator in juridical sciences - Certificate of translator – Ministry of Culture;

Certificate as interpreter and translator for English language – Ministry of Justice;

- 08.07.2004

Post-graduate Courses in Psychology, Pedagogy and Methodology (Ministry of Education, Research and Youth);

- 03. 2010

Project manager course (Certificate of Ministry of Labor, Family and Social Protection and Ministry of Education, Research and Innovation) – « The Management of the Projects financed from the European Funds ».

- 04. 2010

Trainer course for structural funds (Certificate of Ministry of Labor, Family and Social Protection and Ministry of Education Research and Innovation)

APTITUDINES AND PERSONAL COMPETENCES:

Foreign languages:

English (advanced), French (advanced), Spanish (beginner).

Social competences and abilities:

- continue collaboration with various educational institutions from Romania and abroad into the field of scientific activity research and participation at intern and international symposiums and scientific communication sessions of the dons.
- optimal and creative improve of the own potential into scientific activities.
- continues training and specialization.

- implication into the institutional development and into the promotion of scientific innovations.
- establishing parteneriat relationships with another persons – institutions with similar responsibilities.
- putting forth a positive and responsible atitudines concerning the scientific domain.
- participation at tv.
- organization and participation at the press conferences.
- get involve into the ONG activities (participation at the symposiums, organization of activities and juridical advisory.
- member of the National Union of Lawyers from Romania.
- member of International Police Association

Organizational competences and aptitudines:

- planning, organizing and coordinating activity on the Authorized Physics Person translator.
- the experience in managing the own Lawyer Cabinet.
- the coordination of documenting and elaborating the projects of students.
- the guidance and organization of the students activities during courses, seminars and examinations.
- planning, organization and coordination the students during the pedagogical and professional practice.

Technical competences and aptitudines:

- elaboration of syllabus and of discipline datasheet learned into the universitary law studies.
- elaborating activities plans.
- elaborating the constitutive acts for companies, private contracts, juridical actions, petitions, complaints, articoles and academic books.

Computer competence and skills:

- computer operator,
- knowledge into internet and dates.
- Microsoft Office competence.
- high level into the desktop publishing of the documents and scientific papers.

Others competences and skills:

- propagating a scientific environment centred on democratic values and relations.
- promoting a system of cultural, professional and moral values.
- traning personal skills and the volition in order to assure promotion, competition and respect for the law.

- didactics skills formed, developed and perfectionated during the exercise of the various functions and through the continuous perfection courses.
- university psycho-pedagogical skills.
- theoretical and practical management skills in private and public field.
- abilities in communication (Romanian language and two international languages), ability to work in a team.
- experience in the management of human resources.
- publishing university books by noted printing houses.
- articles/studies published by noted printing houses and in the volume of various national and international scientific manifestations.

Driving licence: B

Supplementary information: references on request

10.08.2010

Aida Diana DUMITRESCU