

CURRICULUM VITAE

LILIANA-SIMONA PATRICHI

PERSONAL DETAILS

Date of Birth: 21/11/1978

Address: Blvd. Constantin Brâncoveanu, Nr. 14, Bl. B5,
Sc.4, Ap. 104, Sector 4, Bucharest

Telephone: +4 (0) 723 57 27 62

E-mail: simonapatrichi@yahoo.com

EDUCATION

February 2010 – October 2004

University of Craiova, Craiova, Romania

PhD Student – Thesis in Comparative Literature. Interwar
Period (Romanian – English)

Faculty de Letters

November 2007 – September 2006

Cardiff University, Wales, United Kingdom

School of European Studies

Master in European Studies (International Relations)

Module: International Relations, International Law, EU
Foreign Policy, EU Economics

Master Diploma

Special Scholarship “Romanian Government” (2006/2007)

July 2006 – October 2004

University of Craiova

Faculty of Economics and Business Administration

Master: Management of the European Projects

Module: European Funds: Europe, Leonardo, Socrates;
Project Cycle Management, Risk Management, European
Union, European Economics

Master Diploma

July 2003 – October 2002

University of Craiova

Faculty de Letters

Postgraduate Studies in Interwar Romanian Literature

Modules: Literary criticism. Concepts, Interwar Romanian
Literature and Expressionism, The evolution of the Novel
and fantastic prose in the interwar period, Interwar
Romanian Poetry in European context.

Master Diploma

July 2002 – October 1998

University of Craiova

Faculty de Letters

Module: Romanian Language and Literature - English
Language and Literature

BA in Philology

June 1997 – September 1993

High School “Nicolae Bălcescu”

Baccalaureate Diploma

PROFESSIONAL DEVELOPMENT COURSES:

HR Inspector (November – December 2009), SC Consult Risc SRL, Craiova

The Intensive Programme of Training and Integration into the Romanian Public Sector (September - December 2008), National Institute of Administration (NIA), Bucharest
Predictive Index (Predictive Study – HR Training) (April 2008), MindIndustries, Bucharest
Train the Trainers, TMI, (July 2008), Bucharest
Practical Leadership (July 2008), TMI, Bucharest
Putting People First (March 2008), TMI, Bucharest
The Power Process. Effectiveness & Creativity in Writing. NLP, Workshop (March 2008), MindMaster, Bucharest
Course in PC Application (March 2008), CCR Oltenia, Craiova,
Diploma in Personal Development (May 2001), AIESEC, Craiova

PROFESSIONAL EXPERIENCE

Present - October 2009	Translator. Interpreter FIC (SIF) Oltenia, Bucharest Branch
November – December 2008	Internship, Department for Assistance and Development, Ministry of Foreign Affairs, Bucharest Responsibilities: elaboration of several internal documents, cooperation in different projects, research on issues concerning Assistance and Development.
February – October 2008	HR Training - Junior Officer, GarantiBank International N.V., Bucharest, Romania Responsibilities: participation to the identification of the training needs, according to business strategy and flows, participation to the selection and contraction of external training suppliers by conducting training outsourced resources etc. delivery of induction training and organisation of on-the-job-training, conduction of career interviews, etc.
September 2007	Internship, Romanian Information Center in Brussels, Belgium Responsibilities: organization of cultural projects, research work, text editing and translation from English to Romanian and vice-versa.
July - August 2007	Exchanges Assistant, UNA Exchange, Cardiff, Wales, Britain Responsibilities: administer the placement of volunteers on overseas projects, communicate by email and phone with volunteers and networks of international partner organizations, and update the online database of international projects, general office administration.
October - February 2006	Volunteer UNA Exchange and UNA Wales, Cardiff, Wales, Britain Responsibilities: support volunteer training events, coordinate an international project, fundraising activities.
September 2006 – October 2004	Teaching Assistant, Faculty of Letters 2, University Center Drobeta Turnu Severin, University of Craiova, Craiova,

Romania

Responsibilities: supervise and organize seminars and workshops, teaching activities.

Collaborator and editor of the volume “*Marin Sorescu în patru continente. Jurnal II. Inedit*”, under the guidance of George Sorescu, Editura Alma, Craiova, 2006

Participation to the International Conference “One Step to Integration: Opportunities and Threats”, University of Craiova, Drobeta Turnu-Severin, 2-3 June 2006

September 2004 - October 2003

Teaching Assistant, Faculty of Letters, University „Gheorghe Anghel” Drobeta Turnu Severin, Romania
Responsibilities: supervise and organize seminars and workshops, teaching activities.

Freelance Translator (Romanian – English, English – Romanian) – issued by the Romanian Ministry of Justice, 2004

COMPETENCES:

PC SKILLS:

Microsoft Office (Word, Excel, Access, PowerPoint)
Microsoft Outlook
Web browser: Internet Explorer, Mozilla Firefox

LANGUAGES:

Fluency in English - British Council (Bucharest), 2005
Intermediate Spanish – Cervantes Institute (Bucharest), 2004
Intermediate Italian, issued by the Society “Dante Alighieri” in collaboration with Craiova Committee, May 2003
Basic Bulgarian, Certificate, Faculty of Letters, University of Craiova, 2003

OTHER

MEMBER OF:

UNA Exchange, Cardiff, Wales, UK
UNA Wales & Young Professional Network, Cardiff, Wales, UK
ABBSGR – The Association of the Beneficiaries of the “Romanian Government” Special Scholarship

PUBLICATIONS

Articles in Annals of University “Gheorghe Anghel”, 3rd year, 2003

INTERESTS:

Travels, reading,